# INTERNATIONAL PARCEL General Terms and Conditions



**Index of Products and Prices** 

Valid from 01.10.2025



## INDEX OF PRODUCTS AND PRICES RELATING TO THE GENERAL TERMS AND CONDITIONS FOR INTERNATIONAL PARCELS

Valid from 01.10.2025 (Version No. 2/2025)

This English translation is provided for your convenience only. In the event of discrepancies, the German original text shall prevail over the English translation.

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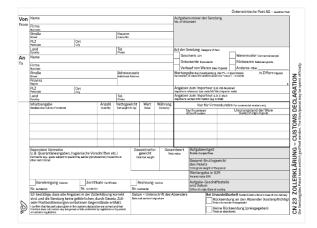
#### 1. Range of services / Terms of carriage

Post is a major carrier of mail items offering a universal parcel delivery service at generally affordable rates. It is therefore organisationally geared towards processing a large number of mail items in the simplest and most standardised way possible. A continuous monitoring of the individual mail items across the various distribution points will only be carried out by Post, within the scope of this contractual relationship, to the extent that it is possible with reasonable means.

#### 1.1 Shipping services

Post ships International Plus Parcels (see Section 2.2) (herein also "parcel(s)").

For parcels containing declarable items to third-country areas (charge areas 2 to 5) and to those parts of the EU that are not part of the EU customs territory, a completed customs declaration (CN23) must be enclosed:



#### 1.2 Transport resources / Substitute performance

All transport resources of Post (e.g. letter containers, roll containers, etc.) that are made available to customers remain the property of Post; improper use (e.g. intermediate transport and/or passing on to third parties, internal transport/use within your company, storage of materials, etc.) is prohibited in any case.

Customers use the resources at their own risk. Proper use must be ensured. Operating/instruction manuals can be found online at business.post.at.

The amount of transport resources stored may not exceed the amount required for one week.

In the event of damage or loss, Post has the right to claim damages.

#### 1.3 Transit times (carriage times)

The Post customer service can provide information on transit times (see Section 1.5).

#### 1.4 Limits for dimensions and weight

#### 1.4.1 Minimum dimensions

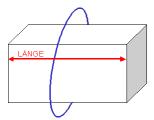
Length  $14\ cm\ x$  width  $9\ cm$ , or in correspondence with the specific regulations applicable in the destination country.

## 1.4.2 Maximum dimensions Cuboid, up to the dimensions Length 100 cm; width 60 cm; height 60 cm

Beyond that, depending on country regulations, large bulky goods (varying in length from 101 cm up to max. 150 cm) are possible.

Girth: Depending on the regulations applicable in the destination country. Please note: The maximum permissible girth in the destination countries varies between 200 cm and 360 cm.

Girth = length + circumference (circumference = 2 x width + 2 x height)



#### 1.4.3 Maximum weight

The maximum weight varies between 10 kg and 31.5 kg, depending on the regulations applicable in the country of destination. The Post branches or the Post customer service (see Section 1.5) can provide more detailed information.

#### 1.4.4 Weighing

Mail items are weighed by Post.

Generally, the unit to be used to indicate weight is kilograms. Countries which by reason of their internal regulations are unable to adopt the metric-decimal system of weight may substitute for the weight in pounds avoirdupois.

The Post customer service (see Section 1.5) can provide information on the maximum weight permissible in each destination country.

By way of derogation, the maximum permissible weight for prisoner-of-war and civilian internee parcels is 5 kg. This weight limit is however increased to 10 kg in the case of parcels whose contents cannot be split up and of parcels addressed to a camp or the prisoners' representatives there for distribution to the prisoners.



#### 1.5 Post customer service

For more information, please contact the Post customer service at the following telephone number: 0800 010 100.

#### 2. Index of Products and Prices

For International Plus Parcels up to 10 kg to an EU country (charge areas 1a, 1b, and 1c), military mail, and parcels up to 31.5 kg to third countries (charge areas 2 to 5), all listed rates and surcharges are considered net

amounts, i.e. exclusive of all statutory duties and taxes, in particular VAT.

For International Plus Parcels exceeding 10 kg to an EU country as well as BottlePacks, all listed rates and surcharges are considered gross amounts, i.e. including all statutory duties and taxes, in particular VAT.

In the event that Post performs services for companies with registered office outside of Austria, the service is not taxable in Austria. The tax liability is transferred to the recipient of the service.

#### 2.1 Universal service

The following postal services, additional services and fee components are included in the universal service for mail items up to 10 kg and remain exempt from VAT if posted under these GTC at Post branches or with rural delivery staff:

- postage rate for International Plus Parcels to all charge areas
- road toll surcharge for trucks
- small bulky goods
- large bulky goods
- all additional services (in accordance with Section 2.5)
- rates in accordance with Section 2.5.5
- item inquiry
- military mail
- post-capture fee.

In the following, universal services are marked with (US).

#### 2.2 Shipping services

#### 2.2.1 International Plus Parcels

An International Plus Parcel is any cuboid parcel that is always shipped by the quickest route. The longest side of the parcel may be no longer than 100 cm, and the girth may not exceed the specifications of the destination country. Bulky goods in accordance with Section 2.2.2 and additional services in accordance with Section 2.5 are possible.

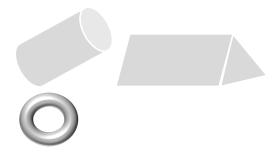
The posting is confirmed by Post; the handover to the recipients is performed in accordance with the national regulations of the destination country.

#### 2.2.2 Bulky goods

Parcels that cannot be moved by our automatic facilities due to their shape, form or external and/or internal nature have to be handled manually and need special shipping (e.g. tubes, round mail items, unpackaged items, cages, glass, electronics, etc.). Items classified as bulky goods are:

#### 2.2.2.1 Small bulky goods

- The destination country in question permits the carriage of small bulky goods.
- The mail item is not cuboid.

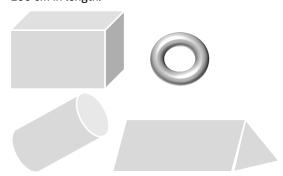


- Parcel/consignment is max. 100 x 60 x 60 cm in size
- The girth may not exceed the specifications of the destination country.

The Post customer service (see Section <u>1.5</u>) can provide information on which countries permit small bulky goods.

#### 2.2.2.2 Large bulky goods

 A parcel of all shapes and forms that is more than 100 cm in length.



- The destination country in question permits the carriage of large bulky goods.
- Parcel/consignment is max. 100 x 60 x 60 cm in size (all shapes and forms).
- The length may not exceed the maximum permissible length, depending on the regulations in the destination country (however no more than 200 cm in length).
- The girth may not exceed the specifications of the destination country.



 The Post customer service (see Section 1.5) can provide information on which countries permit large bulky goods.

The following label must be affixed to the parcel:



#### 2.2.3 Postage rates

The postage rate depends on the charge area to which the parcel is to be shipped.

#### **2.2.3.1** Charge areas

The destination countries are divided into 7 charge areas for the collection of standard fees (for more detailed information on the countries, please contact a Post branch or the Post customer service (see Section 1.5):

#### - Area 1a (EU):

Germany, Croatia, Poland, Slovakia, Slovenia, Czechia, Hungary \*\*

#### Area 1b (EU):

Belgium, Bulgaria, Estonia, Finland, France, Italy, Lithuania, Luxembourg, Monaco, Netherlands, Romania \*\*

#### - Area 1c (EU):

Denmark, Greece, Ireland, Latvia, Malta, Portugal, Sweden, Spain, Cyprus \*\*

(\*\* with the exception of certain territories belonging to the customs territory of the Community or certain third-country territories as defined by VAT law). (In the following territories, only mail items up to 10 kg are permitted: Mount Athos, Ceuta and Melilla, Canary Islands, Heligoland Island, Büsingen area, Aland Islands, Livigno, Campione d'Italia)

#### - Area 2:

The rest of Europe and non-European Mediterranean countries (Algeria, Egypt, Israel, Lebanon, Libya, Morocco, Palestine, Syria, Tunisia), Armenia, Azerbaijan, Faroe Islands, Greenland

#### - Area 3:

West Asia, Africa (northern part) excluding Mediterranean countries, Canada, Marshall Islands, Micronesia

#### - Area 4:

Africa (southern part), America, South and East Asia, French Overseas Territories (St. Pierre and Miquelon, Mayotte, French Guiana, Guadeloupe, Martinique, Réunion), Dutch Overseas Territories, Channel Islands (Jersey, Guernsey)

#### - Area 5:

Australia, New Zealand and Oceania, French Overseas Territories (French Polynesia, New Caledonia, Wallis and Futuna)

#### 2.3 Postage rates for International Plus Parcels

INTERNATIONAL PLUS PARCEL (US)					
DESTI-	WEIGHT UP TO				
NATION CHARGE	1 KG	2 KG	4 KG	10 KG	
AREA	EUR	EUR	EUR	EUR	
1a	17.36	19.78	23.42	27.83	
<b>1</b> b	17.96	20.38	24.02	28.94	
1c	18.56	20.99	24.63	36.76	
2	19.89	21.37	29.49	51.75	
3	22.97	27.93	40.29	72.90	
4	26.73	37.97	51.42	94.83	
5	31.71	46.19	69.56	139.13	

In addition to the postage rate, a road toll surcharge for trucks is also payable for each parcel:

	EUR
Road toll surcharge for trucks (US)	0.41

Surcharge depending on shape and dimensions (charged in addition to International Plus Parcel postage fee):

	EUR
Small bulky goods (US)	8.00
Large bulky goods (US)	25.00

(US) - universal service, VAT-free

INTERNATIONAL PLUS PARCEL		
DESTINATION	WEIGHT UP TO 31.5 KG	
CHARGE AREA	EUR incl. VAT	
1a	60.05 (50.04 net)	
1b	80.09 (66.74 net)	
1c	104.18 (86.81 net)	

In addition to the postage rate, a road toll surcharge for trucks is also payable for each parcel:

	EUR incl. VAT
Road toll surcharge for trucks (US)	0.49 (0.41 net)



Surcharge depending on shape and dimensions (charged in addition to International Plus Parcel postage fee):

	EUR incl. VAT
Small bulky goods	9.60 (net 8.00 net)
Large bulky goods	30.00 (25.00 net)

PAKET PLUS INTERNATIONAL (VAT	free)
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DESTINATION	WEIGHT UP TO 31.5 KG
CHARGE AREA	EUR
2	140.24
3	194.78
4	244.86
5	406.25

In addition to the postage rate, a road toll surcharge for trucks is also payable for each parcel:

	EUR
Road toll surcharge for trucks (VAT-free)	0.41

Surcharge depending on shape and dimensions (charged in addition to International Plus Parcel postage fee):

	EUR
Small bulky goods (VAT-free)	8.00
Large bulky goods (VAT-free)	25.00

#### 2.4 Postage rate for return of parcels

PARCEL RETURNS (US)	EUR
Postage rate	24.03

In addition to the postage rate, a road toll surcharge for trucks is also payable for each parcel:

	EUR
Road toll surcharge for trucks	0,41

(US) - universal service. VAT-free

#### 2.5 Additional services

A mail item will be given special treatment by Post if requested by the sender at the time of posting and if the fee set for the specific additional service, in accordance with Section 2.5.4, is paid in addition to the standard postage for an International Plus Parcel or BottlePacks. The following additional services are not possible for all destinations. The Post branches or the

Post customer service (see Section 1.5) can provide more detailed information.

#### 2.5.1 Cash-on-delivery

2.5.1.1 The sender can instruct Post (herein "cash-on-delivery order") to deliver a parcel to the recipient only against the collection of a sum of money (herein "cash-on-delivery amount") for the account of the customer (sender).

The Post customer service (see Section 1.5) or the Post branches can provide information about permissible destinations and maximum amounts.

The cash-on-delivery order is placed at the designated points of acceptance and within the hours designated for acceptance – digitally without physical paperwork.

The following label must be affixed to the parcel:



The sender is required to provide or submit electronically the following information:

- The recipient's address must be indicated in such a
  way that the recipient is clearly identified. The recipient can only be one individual natural person or
  legal entity. The use of initials, ciphers, solitary first
  names, nicknames or agreed signs is impermissible.
   Fictional addresses are impermissible.
- The only permissible sender address is a domestic (Austrian) address with the name and address of the sender.
- Cash-on-delivery amount: In principle, a cash-ondelivery order must be placed in the currency of the destination country.
- The name and address of the recipient of the cashon-delivery amount collected must be provided.
- The account with a credit institution located in the SEPA area (stating the IBAN number) to which the collected cash-on-delivery amount is to be remitted.

If providing this information electronically, the sender must also observe the provisions of Post's Labelling and Pre-Advice Manual in the version applicable at the time of the contract conclusion (Section 1.3.1 of the GTC International Parcels), which can be found at <a href="mailto:post.at/geschaeftlich\_versenden\_paket\_versand-kunden\_versandsoftware.php">post.at/geschaeftlich\_versenden\_paket\_versand-kunden\_versandsoftware.php</a>. It is not possible to subsequently change the cash-on-delivery order, particularly the amount to be collected.

For an International Parcel to be treated as a cash-ondelivery parcel, the corresponding cash-on-delivery fee must be paid. Additional fees for the international transfer of the cash-on-delivery fee may arise in the



destination country to which the mail item will be conveyed.

The cash-on-delivery parcel will only be handed over upon collection of the cash-on-delivery amount specified by the sender.

The cash-on-delivery amount collected in the destination country will be remitted to an account with a financial institution located in the SEPA area, as specified by the sender, and in the name of the account holder specified by the sender. The sender may specify a different person to receive the collected cash-on-delivery amount. The refund to the specified account is considered a proper payout.

#### 2.5.1.2 Unclaimed cash-on-delivery amounts

Cash-on-delivery amounts are unclaimed if payment/remittance to the sender or beneficiary, an authorised recipient, or a substitute recipient is not possible, or if the sender or beneficiary could not be identified due to an incorrect or incomplete address / account details, and the payout also cannot be made to a delivery point specified in a redirection order. Cashon-delivery amounts are considered unclaimed if the sender or the beneficiary refuses to accept the amount or to provide confirmation of receipt, if the right to receive it cannot be proven, or if the amount is not collected within the prescribed time.

Cash-on-delivery amounts that cannot be remitted are deemed unclaimed. The sender is entitled to request, within a period of 3 years (starting from the first business day after the payment), the remittance of the cash-on-delivery amount to an account with a financial institution located in the SEPA area specified by them.

#### 2.5.1.3 Mail items sent from abroad

Post is entitled to pass on the expenses charged by subcontractors in the provision of the cash-on-delivery service to the recipient of an international cash-on-delivery mail item.

The recipient of an international cash-on-delivery mail item must pay a return fee for the return of the cash-on-delivery amount in accordance with Section 2.5.5.

#### 2.5.2 Mail item with declaration of value

- 2.5.2.1 Items/contents with a value exceeding EUR 510.00 may only be sent in parcels with a declaration of value and only to those destination countries that offer this service otherwise liability will be limited in accordance with Section 4.1.3 of the GTC for International Parcels. The Post customer service (see Section 1.5) provides information on the countries to which parcels with a declaration of value may be sent and the maximum declared values permitted.
- 2.5.2.2 The following items or items similar to them may only be sent in parcels with a declaration of value and only to those destination countries that offer this service otherwise liability will be excluded in accordance with

Section 4.2.1 of the GTC for International Parcels; the Post customer service (see Section 1.5) provides information on the countries to which parcels with a declaration of value may be sent and the maximum declared values permitted:

- valid domestic and foreign means of payment;
- securities;
- precious metals (e.g. gold, silver, platinum);
- jewellery (excluding costume jewellery), gemstones and precious stones (crystals);
- watches made of precious metals, watches decorated with precious metals and/or precious stones (crystals) and/or gemstones;
- fine jewels;
- gold nuggets;
- gold and silver coins;
- cheaues
- credit cards, debit cards and ATM cards;
- domestic and foreign savings books;
- valid domestic and foreign postage stamps;
- valid domestic and foreign telephone cards;
- admission tickets;
- transportation tickets and airline tickets;
- vouchers and coupons;
- Urns containing ashes (provided that shipping is not generally prohibited by the regulations applicable in the destination country; the Post customer service can provide more information);
- paintings, antiques, antiquarian manuscripts;
- other items of value.

#### **2.5.2.3** The sender is required to indicate the actual value.

Parcels with declaration of value are subject to a charge for declaration of value, which is payable upon posting. The postal operator of the destination country may also charge the recipient special fees that are prescribed under its national regulations for extraordinary security measures to protect parcels with declared value.

It is not permitted to declare a value that is higher than the actual value of the item(s) in the parcel.

The following label must be affixed to the parcel:



Valeur déclarée

The Post branches or the Post customer service (see Section 1.5) can provide information on the permissible amount of the declared value, and whether unsealed shipping is allowed for parcels with declared value and up to what amount.

Each parcel with declared value is subject to the following special provisions with regard to its nature:



- The sender must express the value in the currency of the country of posting on the parcel and on the customs declaration (according to country-specific regulations) in Latin script, in words and Arabic numerals, and must not be written in pencil or fountain pen. Deletions and overwrites are not permitted.
- The amount of the declared value is converted into SDRs (= Special Drawing Rights). The result of the conversion, rounded up where appropriate to the nearest unit, must be shown in figures at the side of or below those representing the value in the currency of the country of origin.
- Post is responsible for indicating the weight in kilograms and tens of grams both on the parcel beside the address and on the customs declaration (in accordance with the regulations applicable in the destination country), rounding up each fraction of ten grams to the next ten.
- Any seals, as well as labels of any kind, affixed to these parcels must be spaced out so that they cannot hide any damage to the packaging.

It may be necessary to seal the parcel, depending on the value declared. The Post branches or the Post customer service (see Section 1.5) can provide more detailed information. In the case of parcels with declared value that require sealing for carriage, the following additional provisions apply:

The parcel must be sealed with one or more lead seals, identical wax seals, or another effective method (e.g. 3M security tape) that bears a special design or distinctive mark of the sender. On any one parcel, only one uniform design or mark may be used. Should the parcel be secured by string, it may be sealed by a single lead or wax seal applied in such a way that the string cannot be unknotted or removed without leaving obvious traces of tampering.

#### 2.5.3 Fragile

Adequately packaged parcels (in all shapes and forms up to a max. length / max. girth according to the regulations applicable in the destination country) containing fragile or shock-sensitive items must bear the "Zerbrechliches Paket" (fragile parcel) label, otherwise, liability for breakage or shock damage will be excluded. (Shock-sensitive items are e.g. CD/DVD players; electronics; notebooks; computers and accessories; coffeemakers, etc.)

The Post customer service (see Section 1.5) can provide information on which countries permit fragile parcels.

The following label must be affixed to the parcel:



The corresponding customs declaration (in accordance with the regulations applicable in the destination country) must bear very conspicuously on the front the indication "Colis fragile" (fragile parcel) either in manuscript or printed on a label.

If the parcel is subject to the regulations for both large bulky goods and fragile goods, both indications must be affixed; however, only the postage rate for bulky goods will be charged.

#### 2.5.3.1 Fragile mail item with declaration of value

If a parcel is both a parcel containing fragile or shocksensitive items and a parcel with declared value, it must be labelled with both stickers, namely the sticker as per Section 2.5.2 and the sticker as per Section 2.5.3, otherwise liability for breakage and shock damage will be limited.

In this case, only the postage rate for mail items with declaration of value must be paid, but not the fee for the additional service "Zerbrechlich" (fragile).

#### 2.5.4 Rates for additional services

### **2.5.4.1** International Plus Parcels up to 10 kg to the charge areas 1 to 5

ADDITIONAL SERVICE (US)	EUR
Cash-on-delivery	5.50
Mail item with declaration of value: Handling fee for declaration of value and in addition	2.29
<ul> <li>for mail item with declared value up to EUR 500.00 - flat rate</li> </ul>	5.45
<ul> <li>for mail item with declared value over EUR 500.00: for every addi- tional EUR 100.00 or part thereof</li> </ul>	1.09
Fragile	8.00

(US) - universal service, VAT-free

## **2.5.4.2** International Plus Parcels weighing more than 10 kg to the charge areas 1a, 1b and 1c as well as BottlePacks

ADDITIONAL SERVICE	EUR incl. VAT
Cash-on-delivery	6.60 (5.50 net)



ADDITIONAL SERVICE	EUR incl. VAT
Mail item with declaration of value: Handling fee for declaration of value and in addition	2.75 (2.29 net)
<ul> <li>for mail item with declared value up to EUR 500.00 – flat rate</li> </ul>	6.54 (5.45 net)
<ul> <li>for mail item with declared value over EUR 500.00: for every additional EUR 100.00 or part thereof</li> </ul>	1.31 (1.09 net)
Fragile	9.60 (8.00 net)

### **2.5.4.3** International Plus Parcels weighing more than 10 kg to the charge areas 2 to 5 (VAT-free)

ADDITIONAL SERVICE (US)	EUR
Cash-on-delivery	5.50
Mail item with declaration of value: Handling fee for declaration of value and in addition	2.29
<ul> <li>for mail item with declared value up to EUR 500.00 - flat rate</li> </ul>	5.45
<ul> <li>for mail item with declared value over EUR 500.00: for every addi- tional EUR 100.00 or part thereof</li> </ul>	1.09
Fragile	8.00

#### 2.5.5 Rate for postal money orders

INTERNATIONAL PLUS PARCELS (all charge areas)	
SERVICE (UD)	EUR
Cash-on-delivery – remittance fee (per remittance of the cash-on-delivery amount. To be paid in Austria by the recipient of a cash-on-delivery parcel arriving from abroad.)	9.70

(US) universal service, VAT-free postal money order service

#### 2.6 Other services

#### **2.6.1** Pickup

Upon request and where possible, Post will also pick up parcels directly from the sender. Post will charge a fee corresponding to the effort required for this service.

Post may restrict the pickup service to senders whose available resources permit its unrestricted execution.

Parcels with declared value are excluded from the pickup service.

SERVICES	EUR incl. VAT
Pickup from the sender	As per agreement

#### 2.6.2 Electronic post-capture

For the electronic post-capture of the data required for customs processing, a post-capture fee is charged per mail item.

#### 2.6.2.1 Post-capture fee

	EUR
Post-capture fee (US)	3.16

(US) International Plus Parcels up to 10 kg universal service VAT-free, International Plus Parcels weighing more than 10 kg to the charge areas 2 to 5 VAT-free

#### 2.6.3 Item inquiry

	EUR
Inquiry fee (US)	6.70

(US) - universal service, VAT-free

#### 2.7 Military post offices (US)

#### 2.7.1 Carriage from Austria to the military post offices

Parcels up to 20 kg are permitted for shipping from Austria to the military post offices (cuboid, up to the following dimensions: length 100 cm; width 60 cm; height 60 cm) at the following VAT-free postage rates:

WEIGHT	1504 AUTCON UNIFIL	1502 AUTCON EUFOR and 1503 AUTCON KFOR
	EUR	EUR
to 1 kg	7.64	6.68
to 2 kg	11.16	9.22
to 3 kg	14.56	11.76
to 4 kg	18.07	14.31
to 5 kg	21.47	16.86
to 6 kg	24.99	19.41
to 7 kg	28.39	21.96
to 8 kg	31.91	24.51
to 9 kg	35.30	27.06
to 10 kg	38.82	29.61



WEIGHT	1502 AUTCON EUFOR, 1503 AUTCON KFOR and 1504 AUTCON UNIFIL EUR	
to 11 kg	41.70	
to 12 kg	44.12	
to 13 kg	46.55	
to 14 kg	48.97	
to 15 kg	51.40	
to 16 kg	53.82	
to 17 kg	56.25	
to 18 kg	58.67	
to 19 kg	61.10	
to 20 kg	63.54	

In addition to the postage rate, the VAT-free road toll surcharge for trucks is also payable for each parcel:

	EUR
Road toll surcharge for trucks	0.41

No additional services are possible.

#### 2.7.2 Carriage from the military post offices to Austria

Parcels up to 10 kg are permitted for shipping from the military post offices to Austria (cuboid, up to the following dimensions: length 100 cm; width 60 cm; height 60 cm) at the following postage rates and under the following conditions:

- The parcels must be addressed to a recipient in Austria, and a fully completed customs declaration must be affixed.
- When importing goods from non-EU countries, the relevant customs regulations and import restrictions must be observed,

along with the following VAT-free postage rates:

WEIGHT	1504 AUTCON UNIFIL	1502 AUTCON EUFOR and 1503 AUTCON KFOR
	EUR	EUR
to 1 kg	10.32	9.33
to 2 kg	13.84	11.89
to 3 kg	17.23	14.44
to 4 kg	20.75	16.99
to 5 kg	24.14	19.53
to 6 kg	27.66	22.08

WEIGHT	1504 AUTCON UNIFIL	1502 AUTCON EUFOR and 1503 AUTCON KFOR
	EUR	EUR
to 7 kg	31.05	24.63
to 8 kg	34.58	27.63
to 9 kg	37.98	29.73
to 10 kg	41.50	32.27

In addition to the postage rate, a road toll surcharge for trucks is also payable for each parcel (see Section 2.7.1).

No additional services are possible.

(US) - universal service, VAT-free

#### 2.8 Prisoner-of-war and civilian internee parcels

A prisoner-of-war or civilian internee parcel is any parcel that is addressed to or sent by prisoners of war, civilian internees or prisoner-of-war organisations.

Prisoner-of-war and civilian internee parcels are always permissible. Each prisoner-of-war and civilian internee parcel and its corresponding accompanying documents must bear either one of the notes "Service des prisonniers de guerre" (prisoner-of-war service) or "Service des internés civils" (civilian internees service). The note may be followed by a translation in another language.

Please note the conditions for exemption from charges under Section 1.4.5 of the GTC for International Parcels.

#### 2.9 Prepaid packaging

#### 2.9.1 Post Loop BottlePack (formerly Wine parcel)

The Post Loop BottlePack (hereinafter referred to as 'BottlePack') can only be shipped abroad to the offered destinations, with the use of additional services (except for those already included) depending on the destination country. The Post branch offices and the Post customer service (see Section 1.5) provide information on which additional services are possible.

The BottlePack is a prepaid cardboard box with adjustable inserts for sending three, six or twelve bottles. The rate for a BottlePack is payable upon purchase of the empty box at a Post branch; the rate includes the empty box and the insert(s), as well as the postage rate for domestic shipping (regardless of the weight of the parcel).

In addition, a road toll surcharge for trucks is also payable.

The BottlePack may only be used for shipping bottles – in accordance with the notice printed on the boxes.



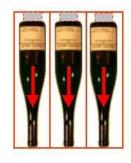
Posting a different type and/or size and/or number of bottles is not permissible. The following contents are allowed: wine, water and non-fermented cider / fruit juices, sparkling wine, champagne, other alcoholic beverages or liquids, or empty bottles.

The BottlePacks, with the bottles to be conveyed, may be posted immediately upon purchase or at a later time. BottlePacks may only be used once; used boxes may not be posted again as a BottlePack. Should an unused, empty BottlePack box be defective, it can be exchanged at any Post branch. It cannot be exchanged or returned for any other reason.

The cardboard inserts must be put together according to the assembly instructions. The bottles must be secured using the pre-cut fasteners and placed in the box base-to-base.



or



A plastic self-adhesive tape (according to DIN EN 1940. 130 N/25 mm) that is at least 50 mm wide must be used to seal the outer box.

Should a BottlePack be undeliverable, it will be returned to sender in accordance with Section 3.5 of the GTC for International Parcels.

#### **2.9.2** Shipping fee for Post Loop BottlePacks

SHIPPING FEE POST LOOP BOTTELPACK	EUR incl. VAT
for 3 bottles – empty box and domestic postage rate	12.10 (10.08 net)
for 6 bottles – empty box and domestic postage rate	14.92 (12.43 net)
for 12 bottles – empty box and domestic postage rate	17.64 (14.70 net)

In addition, a road toll surcharge for trucks must be paid for each BottlePack:

POST LOOP BOTTLEPACK	EUR incl. VAT
Road toll surcharge for trucks	0.49 (0.41 net)

In addition to the basic rate, the following fee, depending on the destination country, is payable:

SURCHARGE FOR SHIPPING TO GERMANY **)	EUR incl. VAT
BottlePacks for 3 bottles	10.81 (9.01 net)
BottlePacks for 6 bottles	12.34 (10.28 net)
BottlePacks for 12 bottles	12.34 (10.28 net)

SURCHARGE FOR SHIPPING TO ALL OTHER EU COUNTRIES **)	EUR incl. VAT
BottlePacks for 3 bottles	15.94 (13.28 net)
BottlePacks for 6 bottles	21.20 (17.67 net)
BottlePacks for 12 bottles	26.89 (22.41 net)

<sup>\*\*)</sup> With the exception of the EU overseas territories and all territories not belonging to the customs and tax territory of the EU. The Post customer service (see Section 1.5) can provide information.

#### Österreichische Post AG

Headquarters, business area "Paket Österreich" Rochusplatz 1 1030 Vienna, Austria

Post-Customer Service Hotline Tel.: 0800 010 100 post.at/kundenservice

post.at | post.at/sendungsverfolgung

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