



INFORMATION ON ABSENTEE VOTING BY MAIL PURSUANT TO ARTICLE 19 OF THE ARTICLES OF ASSOCIATION AND SECTION 127 OF THE AUSTRIAN STOCK CORPORATION ACT (AktG)

for the Annual General Meeting of **Österreichische Post AG (Austrian Post)** with its registered seat in Vienna, Commercial Register Number FN 180219 d, to be held on **17 June 2020**.

Pre-requisites for participating in absentee voting by mail:

The right to take part in the Annual General Meeting within the context of absentee voting by mail is determined by the individual's shareholding at the end of day on 7 June 2020 (record date).

Participation in the absentee voting by mail is limited to persons who are in possession of shares on the record date, and supply proof of such to the Company. The deposit confirmation in the form of a safe custody receipt pursuant to Section 10a AktG shall suffice as proof of shareholding on the record date. This confirmation of holdings must be received by Österreichische Post AG no later than 12 June 2020 exclusively at one of the addresses stipulated in the Invitation to the Annual General Meeting.

This means: the shareholder is not entitled to participate in absentee voting by mail only on the basis of sending the ballot to the Company. Accordingly, these shareholders must ensure the timely issuance and transmission of the safe custody receipt to the Company pursuant to Section 10a AktG (see point IV of the Invitation to the Annual General Meeting) – the same procedure required of shareholders who personally want to attend the Annual General Meeting.

Sending in the ballot:

The filled-out ballot including the shareholder's original signature must be received by the notary public Christian Mayer no later than 12 June 2020 at his postal address, PO Box 3, 8230 Hartberg. Mr. Mayer serves as the authorised recipient of ballots on behalf of Österreichische Post AG for purposes of absentee voting by mail. The notary public Christian Mayer will note on the envelope or on the ballot the precise time in which the ballot was received and will ensure that the voting behaviour of the shareholder taking advantage of absentee voting by letter is neither made known to the Management Board nor to the Supervisory Board nor to the other shareholders before the voting takes place at the Annual General Meeting. Ballots which are received later than the stipulated deadline will not be opened, and these votes will not be counted.



Resolutions on the agenda items 2 to 11:

The resolutions proposed by the Management Board and Supervisory Board pursuant to Section 108 Para. 1 AktG relating to the agenda items 2 to 11 will be available for downloading on the Website of the Company at post.at/ir under the menu item "Annual General Meeting" no later than 27 May 2020, or will be sent to the shareholder upon request.

The ballot will enable you to vote in favor or against the proposed resolutions of the Management and Supervisory Boards relating to agenda items 2 to 11. Of course, you also have the opportunity to abstain from voting. Voting is done by making a cross (an "X") in the box in the respective line on the ballot for the particular item on the agenda – either in the box in favor of the proposed resolution of the Management Board and Supervisory Board, against the proposed resolution of the Management Board and Supervisory Board, or in the box ("Abstention") indicating that you wish to abstain from voting.

Raising an objection:

Pursuant to Article 19 of the Articles of Association, a shareholder whose participation in voting takes the form of absentee voting by mail is entitled to use the ballot to declare on a precautionary basis his objection to the resolution to be considered at the Annual General Meeting. There are no other ways of raising objections. The declaration of the shareholder raising an objection is carried out by making a cross (an "X") in the box "Objection" in the respective line of the ballot for the particular item on the agenda

Additional items on the agenda or proposed resolutions:

Under certain conditions, as described in greater detail in the Invitation to the Annual General Meeting and on the Website of the Company, shareholders have the possibility to request that additional items be placed on the agenda of the upcoming Annual General Meeting (by no later than 27 May 2020; Section 109 AktG) and/or that additional draft resolutions may be proposed for each item on the agenda as announced in the invitation to the Annual General Meeting and be published on the Website of the Company (by no later than 5 June 2020; Section 110 AktG).

If this is the case, the Company will make a new form (new ballot) available on the Website of the Company. Shareholders will subsequently have the opportunity to cast their vote on the additional items on the agenda or the additional proposed resolutions. The Company will not automatically send a new ballot to shareholders in the case of an expanded agenda or additional resolutions proposed by shareholders.

**Revocation:**

In the case of shareholders already having cast their votes by absentee ballot, this ballot can be revoked by using the form (revocation) made available for this purpose on the Website of the Company. In order for this revocation to be legally valid, it is necessary for the revocation to be received by the notary public Christian Mayer per fax at +43 (0) 1 512 46 11 – 28 no later than the end of day on 16 June 2020.

Resolutions at the Annual General Meeting with different contents:

Resolutions may be proposed at the Annual General Meeting for each item on the agenda which deviate from the resolutions proposed by the Management and Supervisory Boards pursuant to Section 108 Para. 1 AktG.

Shareholders should note that in accordance with Article 19 of the Articles of Association and Section 127 AktG, the votes submitted per absentee ballot by mail are to be considered as invalid if the content of the respective resolution voted upon by the Annual General Meeting is different than that stipulated on the absentee ballot form.

Shareholders voting by mail will naturally not be in a position to react to any events taking place at the Annual General Meeting or to vote on new resolutions proposed within the context of the Annual General Meeting.

Virtual Annual General Meeting:

The Annual General Meeting of Österreichische Post Aktiengesellschaft on 17 June 2020 will be held as a “virtual Annual General Meeting” pursuant to the COVID-19 Company Law Act (COVID-19-GesV Federal Law Gazette II No. 140/2020).

This means that shareholders will not be able to be physically present at the Annual General Meeting of Österreichische Post AG to be held on 17 June 2020.

Special proxy holders:

If a shareholder has granted authorisation to a special proxy pursuant to Section 3 Para. 4 COVID-19 Company Law Act in line with the stipulations contained in this Invitation to the Annual General Meeting under point VI Authorisation to a Special Proxy Holder and this shareholder has already cast his votes within the context of absentee voting, the special proxy can only exercise the voting right and the right to raise objections at the Annual General Meeting if the shareholder has rescinded his votes in a timely manner, i.e. no later than 16 June 2020. Otherwise the special proxy can only propose motions at the virtual Annual General Meeting pursuant to Section 3 Para. 4 COVID-19 Company Law Act.

It is expressly pointed out that the right to obtain information pursuant to Section 118 AktG during the Annual General Meeting can be exercised by the shareholders



themselves by conveying questions per e-mail directly to the Company when the shareholder has already cast his or her votes per absentee voting.

Important note: The deposit confirmation (safe custody receipt) pursuant to Section 10a AktG must be received no later than 12 June 2020, and the absentee ballot must be received no later than 12 June 2020:

Once again it must be expressly pointed out that the pre-requisite for absentee voting by mail is to ensure that the deposit confirmation in the form of a safe custody receipt pursuant to Section 10a AktG must be received by the Company no later than 12 June 2020 at one of the designated addresses, whereas the absentee ballot must be received by the notary public Christian Mayer at his postal address PO Box 3, 8230 Hartberg no later than 12 June 2020.